



महात्मा गाँधी केन्द्रीय विश्वविद्यालय

[संसद के अधिनियम द्वारा स्थापित]

MAHATMA GANDHI CENTRAL UNIVERSITY

[Established by an Act of Parliament]

MINUTES

OF

5TH MEETING OF THE EXECUTIVE COUNCIL

HELD ON **25TH JUNE 2017** AT **12:00 PM**

VENUE: Indian Council of Social Science Research (ICSSR)
JNU Institutional Area, Aruna Asaf Ali Marg, New Delhi – 110 067

Official Address:

Temporary Campus (TempCamp), Zila School Campus,
Motihari, District – East Champaran, Bihar – 845 401 (INDIA)

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MINUTES

- The **Fifth Meeting of the First Executive Council** of Mahatma Gandhi Central University (MGCU) was held on **25th June 2017** at **12:00 Noon** at Indian Council of Social Science Research (ICSSR), New Delhi. The following members of the Executive Council were present in the meeting:

SL. NO.	NAME OF THE MEMBERS	
1.	Prof. (Dr) Arvind Agrawal <i>Vice-Chancellor, Mahatma Gandhi Central University, Motihari</i>	Chairman
2.	Prof. Girish Chandra Saxena <i>Former Vice-Chancellor, Agra University, Uttar Pradesh</i>	Member
3.	Dr R.C. Srivastava <i>Vice-Chancellor, Dr Rajendra Prasad Central Agricultural University, Pusa, Bihar</i>	Member
4.	Dr G.K. Singh <i>Director, AIIMS, Patna, Bihar</i>	Member
5.	Prof. Sunaina Singh <i>Vice-Chancellor, EFLU, Hyderabad</i>	Member
6.	Dr Vijoy Kant Das <i>Pro-Vice-Chancellor, Central University of Jharkhand</i>	Member
7.	Prof. Sudesh Kumar Garg <i>Former Professor of Economics, HPU, Shimla, Himachal Pradesh</i>	Member

8.	Dr Karmatama Pandey <i>Motihari, Bihar</i>	Member
9.	Dr Narendra Pratap Singh <i>Department of Political Science, BD College, Mithapur, Bihar</i>	Member
10.	Dr Rajkishore Singh <i>Department of Mathematics, KCTC College Raxol, Bihar</i>	Member
11.	Prof. Asutosh Pradhan <i>OSD (Administration), Mahatma Gandhi Central University (MGCU)</i>	Ex-Officio secretary

2. The following members could not attend the meeting due their prior commitments and unavoidable circumstances and were granted leave of absence.

SL. NO.	NAME OF THE MEMBERS	
1.	Dr N.K. Pandey <i>Director, Kendriya Hindi Sansthan, Agra, Uttar Pradesh</i>	Member

3. The Vice-Chancellor extended a warm welcome & thanked each of them for attending the said meeting of the Executive Council despite of their busy schedule.
4. Further, the Vice-Chancellor gave a snapshot view of the Progress and developments made in the University after last regular meeting of the Executive Council.
5. Thereafter, the Vice-Chancellor invited Prof. Asutosh Pradhan, OSD (Administration)-cum-Secretary to take up the agenda items and the following Agenda was taken up for discussion:

Item: EC (2017):05:01(i) Confirmation of the Minutes of 1st Meeting of the Executive Council held on 30th August 2016 at 02:00 PM at Mahatma Gandhi Central University, Motihari.

The Minutes of 1st Meeting of the Executive Council held on 30th August 2016 at 02:00 PM at Mahatma Gandhi Central University, Motihari is placed before the Executive Council at **ANNEXURE - 05.01(i)** for confirmation.

The Executive Council confirmed the Minutes of its 1st Meeting held on 30th August 2016 at Mahatma Gandhi Central University.

Item: EC (2017):05:01(ii) Confirmation of the Minutes of 2nd (Special) Meeting of the Executive Council held on 30th September 2016 at 03:15 PM at AIIMS Patna.

The Minutes of 2nd (Special) Meeting of the Executive Council held on 30th September 2016 at 03:15 PM at AIIMS Patna is placed before the Executive Council at ANNEXURE - 05.01(ii) for confirmation.

The Executive Council confirmed the Minutes of its 2nd (Special) Meeting held on 30th September 2016 at AIIMS Patna.

Item: EC (2017):05:01(iii) Confirmation of the Minutes of 3rd (Special) Meeting of the Executive Council held on 26th October 2016 at 02:15 PM at Hotel Chanakya, Patna.

The Minutes of 3rd (Special) Meeting of the Executive Council held on 26th October 2016 at 02:15 PM at Hotel Chanakya, Patna is placed before the Executive Council at ANNEXURE - 05.01(iii) for confirmation.

The Executive Council confirmed the Minutes of its 3rd (Special) Meeting held on 26th October 2016 at AIIMS Patna.

Item: EC (2017):05:01(iv) Confirmation of the Minutes of 4th Executive Council Meeting (by Circulation) dated 12th March 2017.

The Minutes of 4th Executive Council Meeting (by Circulation) dated 12th March 2017 is placed before the Executive Council at ANNEXURE - 05.01(iv) for confirmation.

The Executive Council confirmed the Minutes of its 4th Executive Council Meeting (by Circulation) dated 12th March 2017.

Item: EC (2017):05:02(i) To place before the Executive Council, the Report about the Action Taken on the decision of its 1st Meeting held on 30th August 2016.

The Executive Council noted the Action Taken on decision of its 1st Meeting held on 30th August 2016.

Item: EC (2017):05:02(ii) To place before the Executive Council, the Report about the Action Taken on the decision of its 2nd (Special) Meeting held on 30th September 2016 at AIIMS Patna.

The Executive Council noted the Action Taken on decision of its 2nd (Special) Meeting held on 30th September 2016.

Item: EC (2017):05:02(iii) To place before the Executive Council, the Report about the Action Taken on the decision of its 3rd (Special) Meeting held on 26th October 2016 at Hotel Chanakya, Patna.

The Executive Council noted the Action Taken on decision of its 3rd (Special) Meeting held on 26th October 2016.

Item: EC (2017):05:02(iv) To place before the Executive Council, the Report about the Action Taken on the decision of its 4th Meeting (by Circulation) dated 12th March 2017.

The Executive Council noted the Action Taken on decision of its 4th Meeting (by Circulation) dated 12th March 2017.

ITEM(S) FOR REPORTING AND RATIFICATION:

Item: EC (2017):05:03 To report to the Executive Council, the joining of faculty at the level of Professor, Associate Professor and Assistant Professor in various disciplines.

Consequent upon the approval of the recommendations of the Selection Committee for the post Professor, Associate Professor and Assistant Professor in various disciplines (*Ref: Employment Notice No. 003/2016 dated 5th July 2016*) by the Executive Council, the following faculty have joined the University as per detail given below:

A. PROFESSOR:

Sl.	Name	Category	Department	Date of Joining
1.	Prof. Asutosh Pradhan	UR	Interventional Development & Social Work	03.10.2016

B. ASSOCIATE PROFESSORS:

Sl.	Name	Category	Department	Date of Joining
1.	Dr Santosh Kumar Tripathi	UR	Physics	27.10.2016
2.	Dr Sunil Kumar Srivastava	UR	Physics	21.10.2016
3.	Dr Pavnesh Kumar	UR	Management Sciences	28.10.2016
4.	Dr Devdutt Chaturvedi	UR	Chemistry	25.10.2016
5.	Dr Rafique ul Islam	UR	Chemistry	14.11.2016
6.	Dr Vikas Pareek	UR	Computer Science & Information Technology	14.11.2016
7.	Dr Pranveer Singh	UR	Zoology	16.11.2016
8.	Dr Artatrana Pal	UR	Zoology	09.11.2016
9.	Dr Amrendra Tripathi	UR	Hindi	09.11.2016
10.	Dr Pramod Meena	ST	Hindi	02.12.2016

C. ASSISTANT PROFESSORS:

Sl.	Name of the Incumbent	Category	Department	Date of Joining
1.	Dr Dinesh Vyas	SC	Sociology & Social Anthropology	03.10.2016
2.	Mr Mritunjay Kumar Yadavendu	UR		03.10.2016
3.	Ms Sweta	UR		03.10.2016
4.	Mr Sanjay Kumar	OBC		03.10.2016
5.	Dr Pankaj Kumar Singh	UR	Political Science & International Relations	28.10.2016
6.	Mr Om Prakash Gupta	UR		03.10.2016
7.	Ms Prerana Bhaduli	ST		03.10.2016
8.	Dr Digvijoy Phukan	UR	Interventional Development & Social Work	03.10.2016
9.	Dr Rashmita Ray	UR		03.10.2016
10.	Mr Upmesh Kumar	SC		03.10.2016
11.	Mr Umesh Patra	UR	English	13.10.2016
12.	Dr Kalyani Hazri	UR		03.10.2016
13.	Mr Balande Chandoba Narsing	SC		13.10.2016
14.	Dr Sheo Kumar Singh	UR	Mathematics	03.10.2016
15.	Dr Babita Mishra	UR		03.10.2016
16.	Mr Amitabh Gyan Ranjan	OBC		04.10.2016
17.	Dr Rajesh Prasad	SC		05.10.2016
18.	Dr Neelabh Srivastava	UR	Physics	03.10.2016

19.	Ms Sweta Singh	UR		05.10.2016
20.	Dr Arvind Kumar Sharma	OBC		05.10.2016
21.	Dr Pawan Kumar	OBC		03.10.2016
22.	Ms Alka Lalhall	ST	Management Sciences	03.10.2016
23.	Dr Sandip Kumar	UR		19.10.2016
24.	Mr. Arun Kumar	OBC		27.10.2016
25.	Ms. Svati Kumari	SC		03.10.2016
26.	Dr Rajanish Nath Tiwari	UR	Chemistry	06.10.2016
27.	Dr Abhijeet Kumar	UR		03.10.2016
28.	Dr Uttam Kumar Das	SC		06.10.2016
29.	Dr Anil Kumar Singh	OBC		06.10.2016
30.	Dr Saurabh Singh Rathore	UR	Biotech	03.10.2016
31.	Dr Shashi Kant Ray	UR		03.10.2016
32.	Mr Tapan Agnihotri	UR		03.10.2016
33.	Dr Swati Kumari	OBC		27.10.2016
34.	Mr Bidhubhushan Mishra	UR	Economics & Planning	18.10.2016
35.	Mr Ram Lal Bagaria	UR		04.10.2016
36.	Mr Shreedhar Satyakam	UR		03.10.2016
37.	Dr Bhanu Pratap Singh	OBC		17.10.2016
38.	Dr Pratibha Singh	UR	Botany	11.11.2016
39.	Dr Alok Kumar Shrivastava	UR		09.11.2016
40.	Dr Durgeshwer Singh	OBC		09.11.2016
41.	Dr Tara Chandra Ram	SC		09.11.2016
42.	Mr Avneesh Kumar	UR	Commerce	09.11.2016
43.	Mr Shivendra Singh	UR		09.11.2016
44.	Mr Biswajit Ghose	OBC		09.11.2016
45.	Dr Sumita Sinku	ST		20.01.2017
46.	Mr Atul Tripathi	UR	Computer Science & Information Technology	09.11.2016
47.	Mr Shubham Kumar	UR		16.11.2016
48.	Mr Vipin Kumar	ST		17.11.2016
49.	Mr Sunil Kumar Singh	OBC		09.11.2016
50.	Mr Buddhi Prakash Jain	UR	Zoology	11.11.2016
51.	Dr Amit Ranjan	UR		09.11.2016
52.	Dr Shyam Babu Prasad	OBC		09.11.2016
53.	Dr Kundan Kishor Rajak	SC		09.11.2016
54.	Ms Garima Tiwari	UR	Hindi	09.11.2016

55.	Mr Shyam Nandan	UR		09.11.2016
56.	Dr Govind Prasad Verma	OBC		09.11.2016

The Executive Council noted the Item.

Item: EC (2017):05:04

To report to the Executive Council, the Inter-se-Seniority of faculty who joined the University recently at the level of Professor, Associate Professor and Assistant Professor in various disciplines.

In accordance with Office Memorandum No. 22011/7/86-Estt.(D) dated 3rd July 1986 issued by Department of Personnel & Training (DoPT), Ministry of Personnel, PG & Pensions, Government of India, the University vide Office Order No.F.1-1/MGCUB/Rectt./2016/829-33 dated 26th December 2016 (**ANNEXURE - 05.04**) notified the Inter-se-Seniority of Professor, Associate Professors and Assistant Professors, drawn on the basis of merit as decided by the Selection Committees.

Since no representation/objection for consideration/rectification of the inadvertent mistake/errors/omissions/discrepancies were received from the faculty within 10 days from the date of issue of aforesaid Office Order, therefore, the Inter-se-Seniority of Professor, Associate Professors and Assistant Professors drawn by the University vide Office Order No.F.1-1/MGCUB/Rectt./2016/829-33 dated 26th December 2016 was considered final.

The Executive Council noted the Item.

Item: EC (2017):05:05

To report to the Executive Council, the decision taken by the Vice-Chancellor with respect to appointment of Prof. Asutosh Pradhan, Professor, Department of ID & Social Work as 'Academic Coordinator'.

The University started its First Academic Session 2016-17 w.e.f. 17th October 2016 with 14 UG and PG Programmes. With reference to Employment Notice No. 003/2016 dated 5th July 2016, the University had recruited total 68 faculty at the level of Professor, Associate Professor and Assistant Professor in various disciplines.

Out of total 68 faculty, 01 Professor, 10 Associate Professors and 56 Assistant Professors have joined the University.

Since the University is in its nascent stage and lot of matters related to design of syllabus, framing of schemes of examinations, adoption of Choice Based Credit System (CBCS), preparation of Academic Calendar, Time Table, holding of Departmental/School

level meeting for finalisation of various issues related to the new Academic Session were being done for the first time in the University, therefore, for the smooth coordination of all these varied activities, Prof. Asutosh Pradhan being the only Professor in the University having vast experience in the field of academics and also had similar experience in other Central University/Deemed University was appointed as 'Academic Coordinator' by the Vice-Chancellor, in addition to his own duties.

All matters related to academic activities of each Department/ Centre of each School is being forwarded to Vice-Chancellor for final consideration through Academic Coordinator.

It may be noted that no honorarium nor perks is being granted to Prof. Asutosh Pradhan for this additional charge of 'Academic Coordinator'.

The Executive Council noted the Item.

Item: EC (2017):05:06

To report to the Executive Council, the matter regarding relieving of Dr Sujit Kumar, OSD Administration appointed on deputation basis.

Dr Sujit Kumar appointed as OSD Administration on deputation basis vide Office Order No. 7-1/MGCUB/Estt./2016 dated 27th May 2016, on his request dated 18th November 2016 and subsequent to Notification No.EDN-A-B-Kha(8)-03/2016 dated 17th December 2016 issued by Principal Secretary (Edu) to the Government of Himachal Pradesh, was repatriated to his parent department w.e.f. 4th January 2017 (A/N) vide Office Order No.F.7-1/MGCUB/Estt./2016 dated 4th January 2017.

The Executive Council noted the Item.

Item: EC (2017):05:07

To report to the Executive Council, the matter regarding appointment of Prof. Asutosh Pradhan, Professor, Department of ID & Social Work & Academic Coordinator as Incharge of Officer on Special Duty (Administration).

Consequent upon relieving of Dr Sujit Kumar appointed as Officer on Special Duty (Administration) on deputation basis w.e.f. 4th January 2017 (A/N), Prof. Asutosh Pradhan was appointed as Incharge of Officer on Special Duty (Administration) w.e.f. 4th January 2017 (A/N) (i.e., immediately on relinquishment of charge by Dr Sujit Kumar from the post of OSD Administration) till further orders.

The Executive Council noted the Item.

Item: EC (2017):05:08 **To report to the Executive Council the decision taken by the Vice-Chancellor with respect to appointment of Dr Santosh Kumar Tripathi, Associate Professor, Department of Physics as Incharge of Controller of Examinations.**

Dr Santosh Kumar Tripathi, Associate Professor & Dean, School of Physical & Material Sciences has been appointed as Incharge of Controller of Examinations w.e.f. 16th February 2017 vide Office Order No.F.1-1/MGCUB/GA/2016/989-996 dated 16th February 2017 (**ANNEXURE - 05.08**) in addition to duties related to academic and administrative already assigned to him, till further orders.

It may be noted that no honorarium is being granted to Dr Santosh Kumar Tripathi for this additional charge of '*Controller of Examinations*'.

Earlier the work of the office of the Controller of Examinations was being look after by Shri Banmali Singh, Deputy Registrar.

The Executive Council noted the Item.

Item: EC (2017):05:09 **To report to the Executive Council the matter regarding appointment of Associate Dean of Students' Welfare; and to ratify the decision taken by the Vice-Chancellor with respect to reimbursement of landline/mobile bills upto a maximum of Rs.800/- per month to each Associate Dean of Students' Welfare.**

The assent of the Hon'ble Visitor of the University with respect to Statute 43 dealing with "Appointment of Dean of Students' Welfare" (*duly approved by the Executive Council in its 1st Meeting held on 30th August 2016*) is yet to be received.

As such, in order to look after the general welfare of the students, as also to provide appropriate encouragement for sound and fruitful relationship between the intellectual and social life of the students and for those aspects of the University life outside the classroom, which contribute to their growth and development as mature and responsible human beings, the Vice-Chancellor has appointed the following faculty as Associate Dean of Students' Welfare:

- i. Ms Sweta, Assistant Professor, Department of Sociology & Social Anthropology
- ii. Mr Umesh Patra, Assistant Professor, Department of English
- iii. Dr Pawan Kumar, Assistant Professor, Department of Physics

Clause 4 of Ordinance No. 6 of the University dealing with '*Functions and Responsibilities of the Dean Students' Welfare*', provides as under:

"The Associate Dean Students' Welfare (ADSW) shall be entitled to such allowances as the Executive Council may approve from time to time."

Keeping in view the requirements and demand of their work, the Vice-Chancellor by exercising the powers vested in him under Section 11(3) of Central Universities Act 2009 approved reimbursement of landline at residence/mobile phone bills at the rate of maximum of Rs.800/- per month (*subject to the conditions mentioned below*) to each aforesaid Associate Dean of Students' Welfare from the date of their joining to the post of Associate Dean of Students' Welfare:

- i. It will cover land line and/or mobile connection and will include the broadband and such other facility for data transfer.
- ii. The ceiling prescribed is the maximum admissible amount and that the reimbursement shall be restricted to the actual expenditure incurred on month to month basis on submission of bills/receipts by the officer concerned. The excess amount, if any shall be borne by the officer concerned.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

Item: EC (2017):05:10

To report to the Executive Council the matter regarding appointment of Deputy Proctors; and to ratify the decision taken by the Vice-Chancellor with respect to reimbursement of landline/mobile bills upto a maximum of Rs.800/- per month to each Deputy Proctors.

In order to maintain discipline includes the observance of good conduct and orderly behaviour by the students of the University in the campus or outside the campus, the Vice-Chancellor has appointed the following faculty as Deputy Proctors:

- i. Dr Saurabh Singh Rathore, Assistant Professor, Department of Biotech
- ii. Mr Upmesh Kumar, Assistant Professor, Department of Interventional Development & Social Work
- iii. Ms Sweta Singh, Assistant Professor, Department of Physics
- iv. Ms Alka Lalhall, Assistant Professor, Department of Management Sciences

Clause 19 of Ordinance No. 17 of the University dealing with '*Maintenance of Students Discipline and Procedure for Appointment*,

Functions, Duties and Responsibilities of the Proctor of the University, provides as under:

“The Deputy Proctors and Assistant Proctors shall be entitled to such allowances and amenities as the Executive Council may approve from time to time.”

Keeping in view the requirements and demand of their work, the Vice-Chancellor by exercising the powers vested in him under Section 11(3) of Central Universities Act 2009 approved reimbursement of landline at residence/mobile phone bills at the rate of maximum of Rs.800/- per month (*subject to the following conditions*) to each aforesaid Deputy Proctors from the date of their joining to the post of Deputy Proctors:

- i. It will cover land line and/or mobile connection and will include the broadband and such other facility for data transfer.
- ii. The ceiling prescribed is the maximum admissible amount and that the reimbursement shall be restricted to the actual expenditure incurred on month to month basis on submission of bills/receipts by the officer concerned. The excess amount, if any shall be borne by the officer concerned.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

Item: EC (2017):05:11

To report to the Executive Council the matter regarding appointment of Dr Dinesh Vyas, Assistant Professor, Department of Sociology & Social Anthropology as Administrative Secretary to Vice-Chancellor; and to ratify the decision taken by the Vice-Chancellor with respect to reimbursement of landline/mobile bills upto a maximum of Rs.800/- per month to him.

The University is in the stage of massive expansion in terms of academic and administrative functions, recruitment of personnel, establishment of stable systems to ensure effective & efficient functioning of various organs of the University and in order to manage the fast-paced growth and development of the University, and to adequately strengthen the office of the Vice-Chancellor, the Vice-Chancellor has nominated the following teachers as Administrative Secretaries vide Notification No.F.2-1/MGCUB/GA/2016/701-710 dated 16th December 2016 **(ANNEXURE – 05.11)**

1. **Dr. Dinesh Vyas**, Assistant Professor, Department of Sociology and Social Anthropology as **Administrative Secretary (Operations) to Vice-Chancellor** and

2. **Ms. Alka Lalhall**, Assistant Professor, Department of Management Sciences as **Administrative Secretary (Confidential) to Vice-Chancellor**

These positions are honorary in nature and are functioning directly under the guidance of the Vice-Chancellor. They take directions from the Vice-Chancellor only & report compliance. They are performing their duties in addition to their official academic responsibilities. For official purposes they are allowed to use official vehicle.

Keeping in view the requirements and demand of their work, the Vice-Chancellor by exercising the powers vested in him under Section 11(3) of Central Universities Act 2009 approved reimbursement of landline at residence/mobile phone bills at the rate of maximum of Rs.800/- per month (*subject to the following conditions*) to each Administrative Secretary from the date of their joining to the post of Administrative Secretary:

- i. It will cover land line and/or mobile connection and will include the broadband and such other facility for data transfer.
- ii. The ceiling prescribed is the maximum admissible amount and that the reimbursement shall be restricted to the actual expenditure incurred on month to month basis on submission of bills/receipts by the officer concerned. The excess amount, if any shall be borne by the officer concerned.

Further, it may be noted that Ms Alka Lalhall withdrew from the aforesaid position citing academic and personal reasons.

As such, Dr Dinesh Vyas is the only Administrative Secretary to Vice-Chancellor at present.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

Item: EC (2017):05:12

To ratify the action taken by the Vice-Chancellor with respect to creation of various Non-Teaching/other Academic Positions.

The University Grants Commissions, New Delhi vide its following letters has sanctioned various Non-Teaching/other Academic Positions under XII Plan to the University:

- i. No.F.83-1/2015 (CU) dated 30th March 2017 [**ANNEXURE - 05.12(A)**];
- ii. No.F.19-8/2016 (CU) dated 22nd November 2016 [**ANNEXURE - 05.12(B)**]; and
- iii. No.F.83-1/2015 (CU) dated 17th February 2016 [**ANNEXURE - 05.12(C)**]

The details of Non-Teaching/other Academic Positions sanctioned by University Grants Commissions, New Delhi vide their aforesaid letter are given below:

Sl.	Name of the Post	No. of Posts approved by UGC	Scale of Pay	
			Pay Band	Grade Pay
1.	Registrar	1	37400-67000	10000
2.	Finance Officer	1	37400-67000	10000
3.	Controller of Examinations	1	37400-67000	10000
4.	Deputy Librarian	1	15600-39100	8000 (AGP)
5.	Deputy Registrar	2	15600-39100	7600
6.	Assistant Registrar	3	15600-39100	5400
7.	System Analyst	1	15600-39100	5400
8.	Assistant Engineer (Civil)	1	9300-34800	4600
9.	Section Officer	3	9300-34800	4600
10.	Private Secretary	3	9300-34800	4600
11.	Security Officer	1	9300-34800	4600
12.	Junior Engineer (Civil)	1	9300-34800	4200
13.	Junior Engineer (Electrical)	1	9300-34800	4200
14.	Personal Assistant	1	9300-34800	4200
15.	Assistant	5	9300-34800	4200
16.	Professional Assistant	1	9300-34800	4200
17.	Senior Technical Assistant (Computer)	1	9300-34800	4200
18.	Technical Assistant	1	5200-20200	2800
19.	Upper Division Clerk	6	5200-20200	2400
20.	Library Assistant	1	5200-20200	2000
21.	Laboratory Assistant	4	5200-20200	2400
22.	Lower Division Clerk	6	5200-20200	1900
23.	Driver	3	5200-20200	1900
24.	Multi-Tasking Staff	2	5200-20200	1800
25.	Library Attendant	1	5200-20200	1800
26.	Laboratory Attendant	4	5200-20200	1800
TOTAL		56		

In addition to aforesaid 56 Non-Teaching/other Academic Positions, the University Grants Commission (UGC) has sanctioned total 75 outsourced positions to the University for the services like Cook/Kitchen Attendant/Hostel/Mess/Guest House Attendant, Security Guards, Mali, Drivers, Peon/Office Attendants etc.

Keeping in view the paucity of Non-Teaching Positions, the Vice-Chancellor by exercising his powers vested in him under Section 11(3) of Central Universities Act 2009 created the aforesaid Non-Teaching/other Academic Positions.

On the basis of Cadre Recruitment Rules approved by the Statutory Authorities of the University in their previous regular meetings held in August 2016, the University recently advertised various Non-Teaching Positions vide Employment Notice No. 001/2017 dated 6th June 2017. A copy of the said Employment Notice is placed at **ANNEXURE - 05.12(D)** for kind perusal of the Hon'ble Members of the Executive Council.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

Item: EC (2017):05:13

To ratify the action taken by the Vice-Chancellor regarding relieving of Mr Biswajit Ghose, Assistant Professor, Department of Commerce.

Mr Biswajit Ghose, Assistant Professor, Department of Commerce vide his request dated 8th March 2017 requested the University Authorities to relieve him from his present position (i.e., Assistant Professor in Department of Commerce) at Mahatma Gandhi Central University and allow him to join at Mizoram University as Assistant Professor in Department of Management.

Mr Biswajit Ghose was appointed as Assistant Professor in Department of Commerce at MGCUB vide appointment letter No.F.1-1/MGCUB/Rectt./2016 dated 28th October 2016 and joined this University w.e.f. 9th November 2016 (F/N).

Mr Biswajit Ghose was on probation for period of one year i.e., upto 8th November 2017.

Since the date of next Executive Council Meeting was yet to be finalised at that time and keeping in view the family reasons of Ms. Biswajit Ghose as informed by him and by knowing the fact that he has appeared for Interview at Mizoram University before joining MGCUB, the Vice-Chancellor by exercising the powers vested in him under Section 11(3) of Central Universities Act 2009, relieved Mr Biswajit Ghose from the services of MGCUB w.e.f. 7th June 2017 (A/N) without any lien.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

Item: EC (2017):05:14

To ratify the action taken by the Vice-Chancellor under sub-section (3) of Section 11 of the Central Universities Act 2009 with regard to approval of University Prospectus 2017-18 for admission to various Under-Graduate and Post-Graduate Programmes.

As per Statute 14(d), the power to frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admission, award of fellowship and studentships, fees, concessions, corporate life and attendance is vested with the Academic Council of the University. As such, the Prospectus of the University for the Academic Year 2016-17 for admission to Certificate, Under-Graduate and Post-Graduate Programmes was required to be considered and approved by the Academic Council.

Since the process of making admissions could not be started until the prospectus is approved by the statutory authorities of the University and the meeting of Statutory Authorities of the University i.e., Academic Council / Executive Council could not be convened due to administrative reasons, therefore taking a holistic view that the admission process is an important and time bound activity, the Prospectus 2017-18 of the University was approved by the Vice-Chancellor, in exercise of the powers vested in him vide sub-section (3) of Section 11 of the Central Universities Act 2009, in anticipation of the approval of the Academic Council & Executive Council and the admission process is in hand. A copy of the Prospectus issued by the University contains all details viz. Name of Department, Number of Seats in each Department, Fees, admission etc., is annexed herewith **(ANNEXURE - 05.14)**.

It may be noted that besides 12 Under-Graduate Programmes started in previous Academic Session 2016-17, the University from the current Academic Session 2017-18 has started B.Tech. in Computer Science and Engineering with an intake of 30 students.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

Item: EC (2017):05:15

To ratify the action taken by the Vice-Chancellor under sub-section (3) of Section 11 of the Central Universities Act 2009 with regard to approval of total ten Ordinances of the University.

Keeping in view the several communications being received from Ministry of Human Resource Development, New Delhi regarding submission of First Ordinances of the University to the Ministry of HRD on priority basis, the Vice-Chancellor by exercising the powers

vested in him under Section 11(3) of the Central Universities Act 2009 approved the following ten Ordinances:

Sl.	Title of the Ordinance
1.	Transfer of Credit
2.	The Deans' Committee
3.	Relating to Appointments made under Statute 19(2)
4.	Games and Sports Committee
5.	Standing Committee on Equivalence for Recognition of Examinations/Degrees
6.	Rules for forwarding of applications of University Employees when seeking Employment outside and grant of lien in the event of their selection
7.	Powers and Functions of the Planning and Monitoring Board
8.	Constitution, Powers and Functions of the School Board
9.	University Library Committee
10.	University Building Committee

Accordingly, the aforesaid Ordinances were forwarded to the Ministry of HRD/UGC by the University vide its letter No.F.11-1/MGCUB/GA/2016/1471-77 dated 15th June 2017 (**ANNEXURE – 05.15**) with the request to get the aforesaid Ordinances approved by the Hon'ble Visitor of the University at the earliest possible, so that the aforesaid Ordinances could be published by the University in the Gazette of India as per Section 43(1) of Central Universities Act 2009.

The copy of the aforesaid Ordinances forwarded to MHRD/UGC is placed at **ANNEXURE – 05.15** for ratification of the Executive Council.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

ITEM(S) FOR CONSIDERATION AND DECISION:

Item: EC (2017):05:16 **To place before the Executive Council the Annual Report 2015-16 of the University for the period from 3rd February 2016 (A/N) to 31st March 2016 for consideration and approval.**

The Central Universities Act 2009 provides that the "*Annual Report of the University shall be prepared under the direction of the Executive Council*", which shall include, among other matters, the steps taken by the University towards the fulfilment of its objects

and shall be submitted to the Court on or before such dates as may be prescribed by the Statutes and the Court shall consider the report in its annual meeting. The Court shall submit the Annual Report to the Visitor along with its comments, if any and a copy of the Annual Report, as prepared shall also be submitted to the Central Government, which shall, as soon as may be, cause the same to be laid before both the Houses of Parliament.

Since the University Court has not been constituted as yet, the Annual Report of the University for the Period from 3rd February 2016 (A/N) to 31st March 2016 placed at **ANNEXURE – 05.16** after its approval from Executive Council shall be submitted to MHRD/Central Government for further action at their end.

The Executive Council approved the Annual Report 2015-16 of the University for the period from 3rd February 2016 (A/N) to 31st March 2016.

Item: EC (2017):05:17

To place before the Executive Council proposal seeking nomination of experts on the School Boards of different Schools of the University.

Statute 15(2) of Central Universities Act 2009 provides that *“Every School shall have a School Board and the members of the first School Board shall be nominated by the Executive Council for a period of three years”*. Whereas, Statute 15(3) provides that the composition, powers and functions of a School Board shall be prescribed by the Ordinances.

Clause (1)(g) of Ordinance No. 31 of the University dealing with *“Constitution, Powers and Functions of the School Board”* [approved by the Vice-Chancellor by exercising powers vested in him under Section 11(3) of Central Universities Act 2009 – keeping in view the communications received from MHRD] provides that each School Board shall have three experts not in the service of the University having special knowledge of the subject or subject concerned, around which the Departments / Centres in the School are organised, shall be nominated by the Statutory Authorities of the University.

At present the University has activated the following schools, in which the School Boards are to be constituted:

- i. School of Commerce and Management Sciences
- ii. School of Computer Sciences & Information Technology
- iii. School of Humanities and Languages
- iv. School of Life Sciences
- v. School of Mathematics & Statistical Sciences
- vi. School of Physical & Material Sciences and

vii. School of Social Sciences

The Executive Council considered the Item and authorised the Vice-Chancellor to nominate experts on the School Boards of different Schools of the University as and when required.

Item: EC (2017):05:18

To place before the Executive Council the proposal for nomination of Executive Council Nominee on the Finance Committee in place of Shri Mukesh Kumar Lal, Senior Deputy Accountant General (DAG).

In accordance with Statute 17(1)(iv), the Executive Council vide Item No: EC(2016):01:17 in its 1st Meeting held on 30th August 2016 nominated Shri Mukesh Kumar Lal, Senior Deputy Accountant General (DAG)/ Director, O/o the Principal Director of Audit (Central) as nominee of Executive Council on the Finance Committee for a term of three years.

In the meantime, Shri Mukesh Kumar Lal vide his email dated 26th December 2016 has informed that his headquarter has communicated him not to attend the Finance Committee of the University as his involvement in this Committee could lead to a perceived conflict of interest. Accordingly, he requested the Vice-Chancellor of the University to remove his name from the Finance Committee of the University.

The matter is placed before the Executive Council for nomination of its nominee in the Finance Committee of the University in place of Shri Mukesh Kumar Lal.

The Executive Council considered the Item and on the suggestion of the Vice-Chancellor, the Executive Council nominated Dr K.P. Singh, Finance Officer, MANUU, Hyderabad as its nominee in the Finance Committee of the University for a term of three years in place of Shri Mukesh Kumar Lal.

Item: EC (2017):05:19

To place before the Executive Council the proposal for finalising the Panel of Experts for the Selection of faculty in various programmes of studies of the University.

Consequent upon the approval of the University Grants Commission, for opening of 20 teaching departments the University vide Employment Notice No. 003/2016 dated 5th July, 2016 had advertised the various teaching positions in the following departments:

The first phase of the recruitment (*i.e., Employment Notice No. 003/2016 dated 5th July 2016*) has been completed and as such the following teaching positions which remains vacant have been re-advertised by the University vide Employment Notice No. 001/2017 dated 6th June 2017:

Sl.	Name of the School	Name of the Department	Vacancies	
			Professor	Associate Professor
1.	Life Sciences	Biotech	UR - 1	UR - 2
2.		Botany	UR - 1	UR - 2
3.		Zoology	UR - 1	-
4.	Commerce & Management Sciences	Commerce	UR - 1	SC - 1 & UR - 1
5.		Management Sciences	UR - 1	UR - 1
6.	Computer Sciences & Information Technology	Computer Science & Information Technology	UR - 1	UR - 1
7.	Mathematics & Statistical Sciences	Mathematics	SC - 1	UR - 1 & ST - 1
8.	Social Sciences	Economics & Planning	UR - 1	SC - 1 & UR - 1
9.		Interventional Development & Social Work	-	UR - 2
10.		Political Science & International Relations	UR - 1	UR - 1 & SC - 1
11.		Sociology & Social Anthropology	UR - 1	UR - 2
12.	Physical & Material Sciences	Chemistry	UR - 1	-
13.		Physics	UR - 1	-
14.	Humanities & Languages	English	ST - 1	SC - 1 & UR - 1
15.		Hindi	SC - 1	-
TOTAL			14 (ST - 1, SC - 2 & UR - 11)	20 (ST - 1, SC - 4 & UR - 15)

The process of screening all the applications to be received for the aforesaid teaching positions shall be done shortly in accordance with the UGC Regulations.

The University is proposing to hold Selection Committees for the aforesaid teaching positions shortly (*probably in the second week of July*). The Clause 5.1.1, 5.1.2 and 5.1.3 of "UGC Regulation on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010", inter alia, provides that the Selection Committee for the posts of Assistant Professors, Associate Professors and Professors shall have "**Three experts in the concerned subject nominated by the Vice-**

Chancellor out of the panel of names approved by the relevant statutory body of the University concerned".

It may be noted that during their last regular meetings held in August 2016, the Academic Council and Executive Council authorised the Vice-Chancellor to nominate any working/retired Professor of Central/State Universities or Institutions of National Importance to act as experts in the Selection Committee for the post of Professor, Librarian, Associate Professor, Deputy Librarian, Assistant Professor and Assistant Librarian.

The Executive Council considered the Item and authorised the Vice-Chancellor to finalise the Panel of Experts for the Selection of faculty in various programmes of studies of the University

Item: EC (2017):05:20

To place before the Executive Council the proposal for finalising the Panel of Experts for the Selection of Deputy Librarian.

The University is proposing to hold Selection Committees for the post of Deputy Librarian shortly. The Clause 5.1.7 of UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 provides that Selection Committees for the post of Librarian, Deputy Librarian and Assistant Librarian shall be the same as that of Professor, Associate Professor and Assistant Professor respectively.

The Clauses 5.1.3, 5.1.2(a)(3) and 5.1.1(a)(3) of UGC Regulations 2010 provides that the Selection Committees for the post of Librarian, Deputy Librarian and Assistant Librarian shall have "Three Experts from the concerned subject / field nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the University."

In consonance with the above provisions of Statute, the matter is required to be considered by the Executive Council for making panel of members/experts on the Selection Committees for the post of Deputy Librarian so that the Selection Committee Meeting could be held.

The Executive Council considered the Item and authorised the Vice-Chancellor to finalise the Panel of Experts for the Selection of Deputy Librarian.

Item: EC (2017):05:21

To place before the Executive Council the proposal regarding appointment of One Retired Civil Engineer and One Retired Amin on short-term contract basis.

In view of informal communication received from the District Administration regarding imminent transfer of approximately 136 acres of land in Motihari to University for establishment of its permanent campus, in next few weeks, it is proposed that an approval with respect to appointment of One Retired Civil Engineer and One Retired Amin on short-term contract basis be granted, so as to facilitate demarcation of land and immediate raising of Boundary Wall on the transferred land.

The Executive Council considered and approved the Item.

Item: EC (2017):05:22

To place before the Executive Council the proposal for approval of following:

- (i) repair, renovation and to extend the One Private Building already existing on the proposed land of the University for holding its classes and various other academic activities;**
- (ii) demarcation of land with stone pillars, marking of trees; and**
- (iii) Construction of temporary barbed fencing, followed by construction of boundary wall may please be accorded.**

Within next few weeks, approximately 136 Acres of Land for establishment of Permanent Campus of Mahatma Gandhi Central University is going to be notified by the State Government of Bihar. This is on the basis of information received from District Administration at Motihari and State Government of Bihar.

It may be noted that the aforesaid approx. 136 Acres of land near Bankat-Bairiya-Fursatpur Village at Motihari, District – East Champaran, Bihar selected by the State Government of Bihar and the land being allotted is in two to three different patches. This land which has been proposed to be handed over to MGCUB has full-fledged orchards and a lot of greenery comprising full grown trees of different types like mango, litchi, teak etc. totalling approximately 7000 in numbers, which would comprise the natural capital of the proposed campus.

Further, the soil in the aforesaid selected land is highly fertile which could be dug, excavated and sold by unscrupulous elements or the sand mafia creating gorges in the land, as soon as the District Administration formally notifies the transfer of the land, which

would be huge loss for the University and the Exchequer. It is pertinent to mention here that many attempts to excavate top soil has been foiled by the University Administration and the same has also been reported to District Administration many times in the past.

It is also pertinent to mention here that on the aforesaid selected land, there is a one private building wherein a School is functioning and the same would also come to the possession of MGCUB. Consequently, this building would be the property of MGCUB and the University is planning to repair, renovate and extend it for holding its classes and various other academic activities.

Therefore, keeping in view the above, it is requested that an approval for (i) repair, renovation and to extend the One Private Building already existing on the proposed land of the University for holding its classes and various other academic activities; (ii) demarcation of land with stone pillars, marking of trees; and (iii) construction of temporary barbed fencing, followed by construction of boundary wall may please be accorded.

It is pertinent to mention here that in this regard, the University has already requested the University Grants Commission to (i) sanction 25 more outsourced positions; and (ii) for grant of additional funds (atleast Rupees One Crore) for the aforesaid purpose.

The Executive Council considered and approved the Item.

Item: EC (2017):05:23

To place before the Executive Council the Minutes of the 1st Finance Committee Meeting held on 26th November 2016 at 11:00 AM at Association of Indian Universities (AIU), New Delhi - 110 002.

The Minutes of the 1st Meeting of the Finance Committee of the University held on 26th November 2016 at 11:00 AM at Association of Indian Universities (AIU), 16 Comrade Indrajit Gupta Marg, Opposite National Bal Bhawan, Near ITO, New Delhi - 110 002 is placed before the Executive Council at **ANNEXURE - 05.23** for kind consideration and approval.

The Executive Council considered and approved the Minutes of the 1st Finance Committee Meeting held on 26th November 2016.

Item: EC (2017):05:24

To place before the Executive Council the Minutes of the 2nd Finance Committee Meeting scheduled to be held on 24th June 2017 at Indian Council of Social Science Research (ICSSR), New Delhi.

The 2nd Meeting of the Finance Committee of the University is scheduled to be held on 24th June 2017 at Indian Council of Social Science Research (ICSSR), New Delhi and the minutes of the said meeting shall be placed before the Executive Council on the spot for consideration and approval.

The Executive Council considered and approved the Minutes of the 2nd Finance Committee Meeting held on 24th June 2017.

ITEM WITH THE PERMISSION OF CHAIR

Table Item: EC (2017):05:01(T) To report and ratify the decision taken by the Vice-Chancellor with respect to relieving of Dr Sandip Kumar, Assistant Professor, Department of Management Science.

In continuation to Appointment Letter No.F.1-1/MGCUB/Rectt./2016/530 dated 27th October 2016 (**ANNEXURE - 1**) issued to Dr Sandip Kumar selected as Assistant Professor in Department of Management Sciences, he joined Mahatma Gandhi Central University w.e.f. 19th October 2016 (F/N) (*copy of Office Order No.F.14-33/MGCUB/Estt./2016/209-214 dated 27th October 2016 placed at ANNEXURE - 2*).

As per Appointment Letter issued to him as stated in above para, he was on probation period for one year i.e., upto 18th October 2017.

In the meantime, Dr Sandip Kumar vide his request dated 6th June 2017 [**ANNEXURE - 3**] (*received in the University by post on 15th June 2017*) has submitted his resignation due to personal reasons and requested the Vice-Chancellor to relieve him with immediate effect. Further, Dr Sandip Kumar vide his email dated 17th June 2017 (**ANNEXURE - 4**) again requested the Vice-Chancellor to condone the notice period of one month for probationary (*as per clause 19 of the Ordinance 13*) and issue the release order at the earliest.

Accordingly, the Hon'ble Vice-Chancellor by exercising the powers vested in him under Section 11(3) of Central Universities Act 2009, condone the one month notice period and relieved Dr Sandip Kumar (MGCUB) from the services of Mahatma Gandhi

Central University Bihar w.e.f. 6th June 2017 (A/N) vide Office Order No.F.14-33/ MGCUB/Estt./2016/1524-1530 dated 17th June 2017 **[ANNEXURE - 5]**.

In addition to above, the following is submitted before the Executive Council for its kind information, consideration and decision, if any:

- i. The University received a complaint dated 25th March 2017 **(ANNEXURE - 6)** against Dr Sandip Kumar from Mr Ratan Solanki wherein he mentioned about Dr Sandip's earlier appointments in Government Organisation viz. Indian Railway at Howrah and Central Excise Department at Mumbai. Further the complainant had enquired as to whether Dr Sandip Kumar joined Mahatma Gandhi Central University through proper relieving from his previous employer.
- ii. On receipt of the above complaint, the University verified the application **(ANNEXURE - 7)** and documents submitted by Dr Sandip Kumar at the time of submitting his application for the post of Assistant Professor in Department of Management Sciences wherein it was also found that he neither mentioned about previous employment nor any document related to such employment before joining MGCUB.
- iii. Further, as per the procedure prescribed by Government of India, an Attestation Form had to be filled up and submitted by each employee on their first appointment. As such Dr Sandip Kumar also submitted the said filled-up attestation form on 3rd March 2017 **(ANNEXURE - 8)** in which he did not make any mention of his any previous employment.

It is pertinent to mention here in the aforesaid Attestation Form, it has been clearly mentioned that ***if there has been suppression of any factual information in the Attestation Form, which comes to the notice of the University at any time during the service of person, his/her services would be liable to be terminated.***

- iv. Based on the complaint received against Dr Sandip Kumar as mentioned above, the University contacted the authorities in the Indian Railway's at Howrah **(ANNEXURE - 9)** through Written Communication and the Central Excise Department, Mumbai **(ANNEXURE - 10)** through written communication.

- v. In response to above, the University has received letter dated 6th June 2017 from Indian Railway's at Howrah through email on 15th June 2017 (**ANNEXURE - 11**) wherein they have submitted that Shri Sandip Kumar has served Indian Railway w.e.f. 27th April 2004 to 7th June 2011 as TE at Howrah. Further, they have mentioned that ***"No record regarding police case or disciplinary case against him could be found in this office so far the available records are concerned."***
- vi. However, with respect to Central Excise Department, Mumbai, no communication has been received from them so far.

The matter was placed before the Executive Council for information, consideration, ratification and decision, if any.

A thorough discussion took place in the Executive Council which considered and discussed the aforesaid matter threadbare.

Dr Girish Chandra Saxena, Hon'ble Member of the Executive Council was of opinion that legal action should be initiated against Dr Sandip Kumar as per Government of India rules in case the allegations against him with regard to hiding of facts relating to previous employment as mentioned above are true.

However, it was unanimously decided by the Hon'ble Members of the Executive Council that since Dr Sandip Kumar had resigned on his own before the initiation of any departmental enquiry in this matter, his resignation be considered accepted and that the decision of the Vice-Chancellor with respect to reliving Dr Sandip Kumar consequent upon resignation tendered by him on his own due to his personal reasons stands ratified. Further, the decision of the Vice-Chancellor condoning the notice period is also ratified.

Item: EC (2017):05:01(PC)

To place before the Executive Council the matter regarding additional pay to Dr Santosh Kumar Tripathi in view of the additional duties being performed by him as Controller of Examinations (I/C) for consideration and approval.

The Executive Council considered the Item and approved the proposal of the University to grant additional pay to Dr Santosh Kumar Tripathi for performing the duties of

Controller of Examinations (I/C) in addition to his own duties and responsibilities, as per Government of India norms.

The meeting ended with the vote of thanks to the Chair.

Prof. Asutosh Pradhan
*Ex-Officio Secretary &
OSD (Administration), MGCUB*

Confirmed

Prof. (Dr) Arvind Agrawal
*Chairman &
Vice-Chancellor, MGCUB*